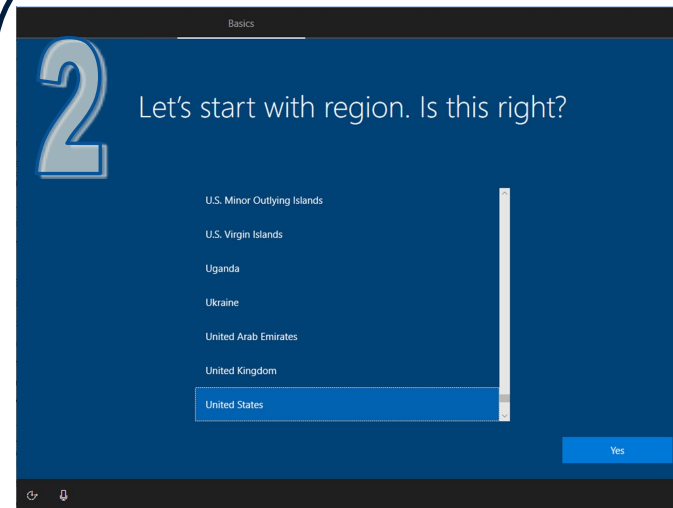
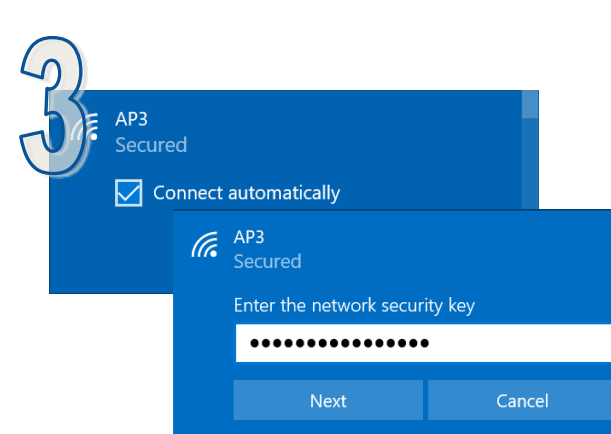


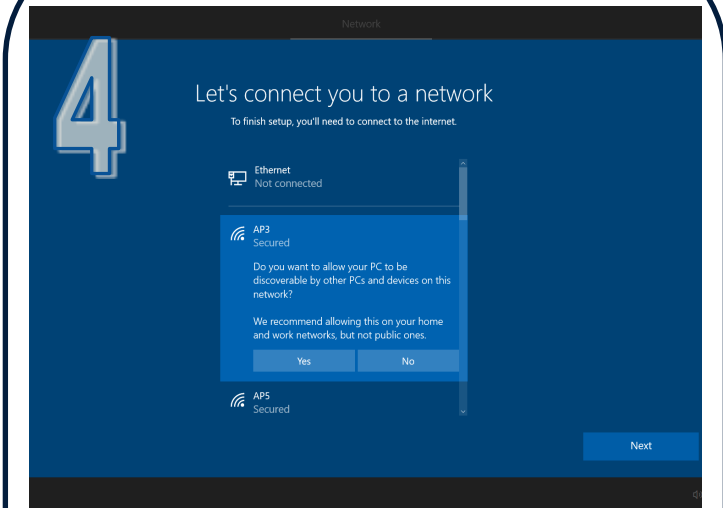
1 Press the power button to start the provisioning process.



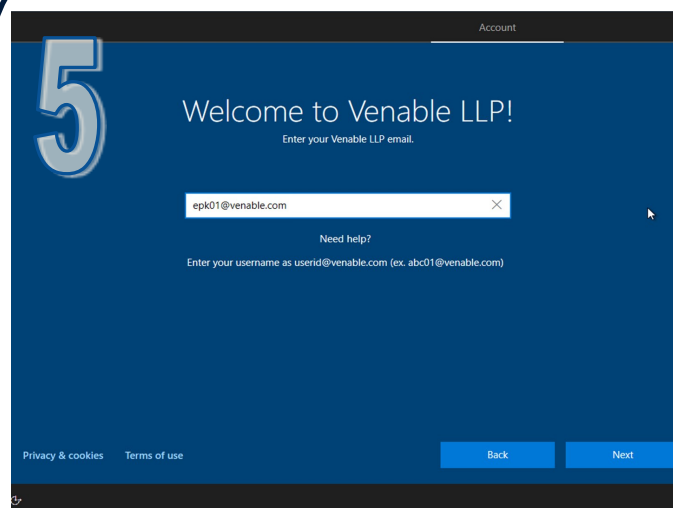
2 Confirm your region, and on the next two screens you can confirm your keyboard layout and add second keyboard layout if desired.



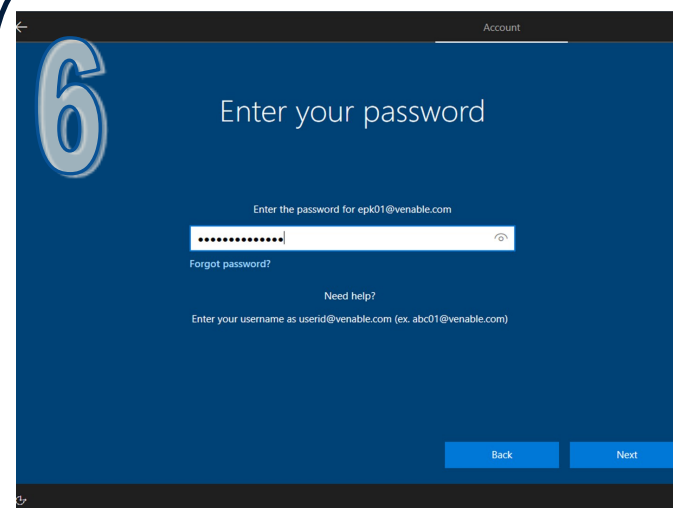
3 Select your home WiFi network make sure "Connect Automatically" is selected, enter your WiFi Password then click next.



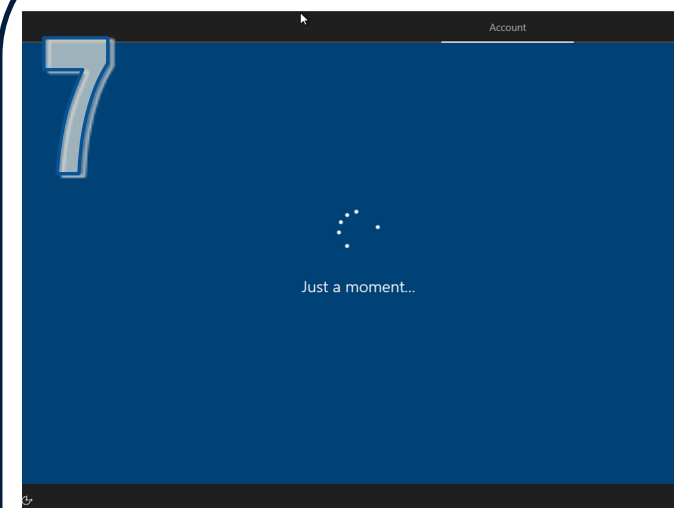
4 Once connected to your WiFi, please disable discoverability by clicking no. Then click on "Next" at the bottom right corner of the screen.



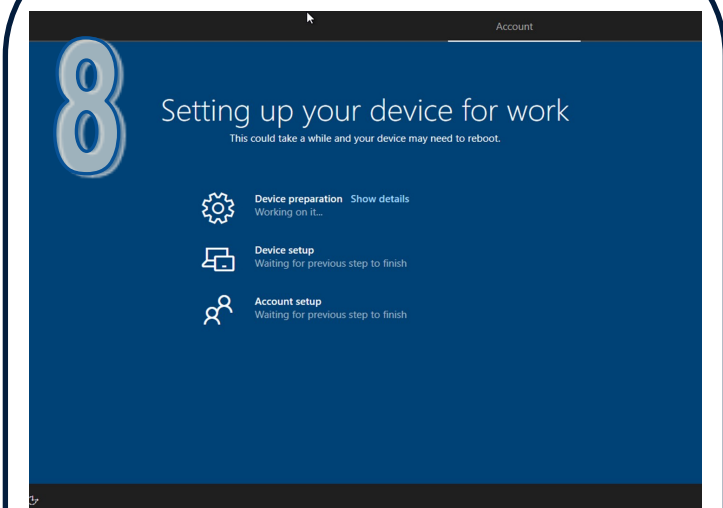
5 Enter 'UserID@venable.com' (e.g. epk01@venable.com) in the field that requests your Venable LLP email.



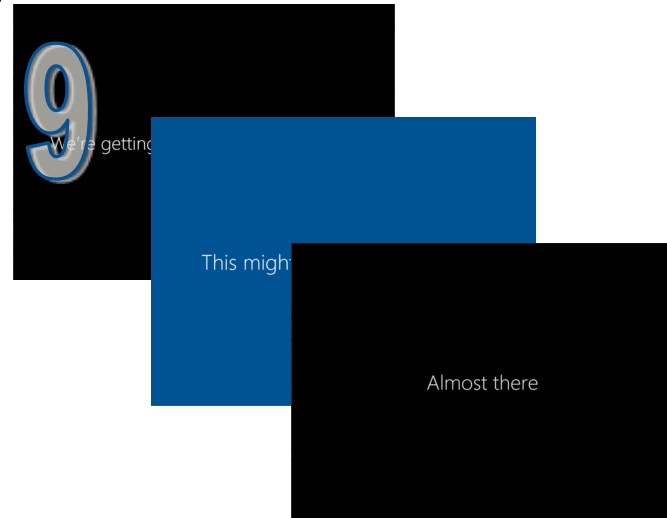
6 Enter your Venable Network Password.



7 The next few screens show the progress of an automated process.



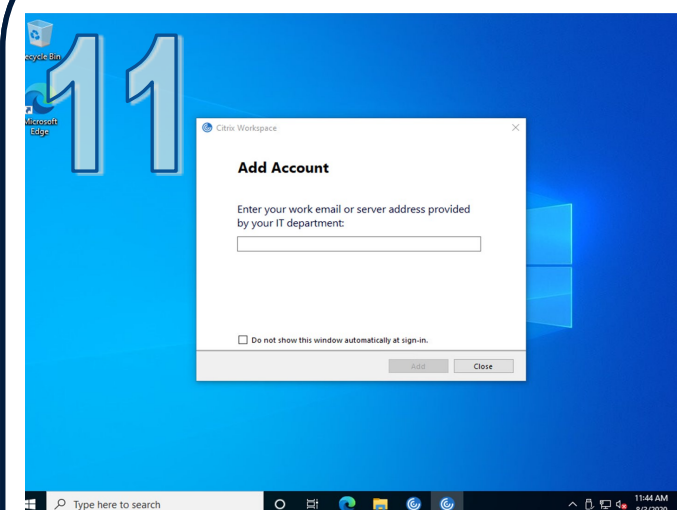
8 At this point, the laptop will automatically set itself up, and will take approximately 15 – 20 minutes to finish installing.



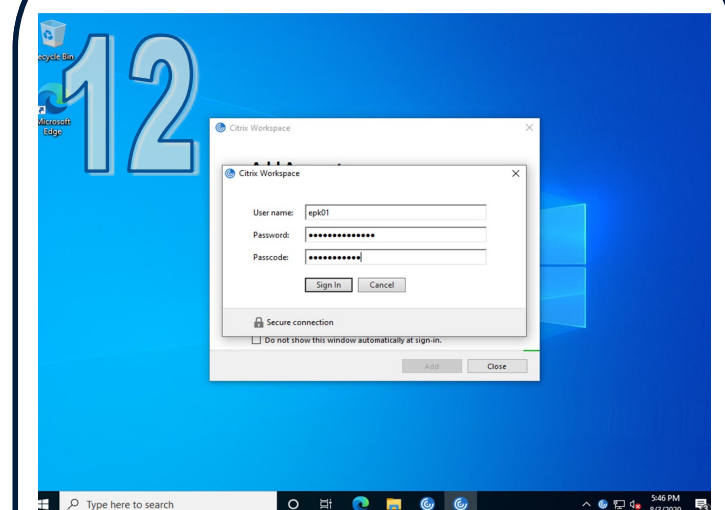
As the setup process creates your account, you will see some transition screens before returning to the "Setting up your device for work" screen.



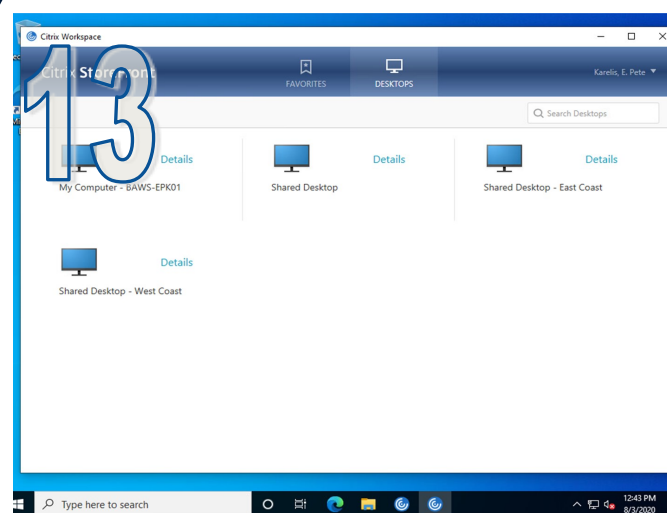
Green checkmarks indicate which items have been completed.



Once setup is completed, you will see the desktop. Citrix will automatically launch and perform a one-time configuration step. Please enter your primary email address and click on "Add".

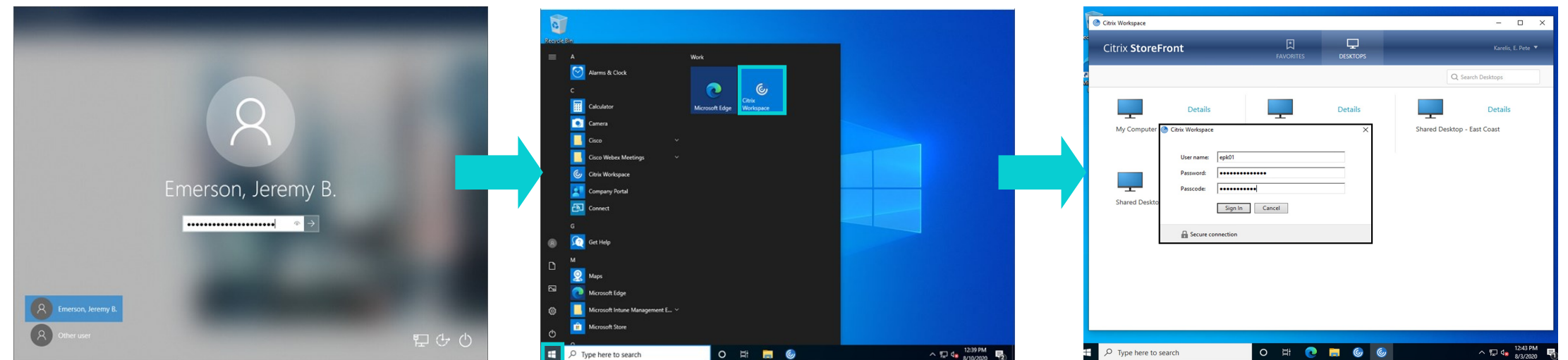


You will be prompted to enter your Venable Network credentials. Enter your 5 character user ID, network Password, and your PVN + Entrust Token Code in the appropriate fields.



Once logged in to Citrix, you will get the Storefront screen. Select 'My Computer – [Device Name]' to log into your desktop.

Going Forward



Note: The time zone is initially set to Eastern time. Please remember to change your time zone by clicking on the time in the bottom right corner, then selecting "Date and time settings", and then choosing your time zone from the drop-down box.